

Cabinet



Date & time	Place	Contact	Acting Chief Executive
Tuesday, 28 November 2017 at 2.00 pm	Ashcombe Suite, County Hall, Kingston upon Thames, Surrey KT1 2DN	Vicky Hibbert or Angela Guest Room 122, County Hall Tel 020 8541 9229 or 020 8541 9075 vicky.hibbert@surreycc.gov.uk c angela.guest@surreycc.gov.uk	Julie Fisher

We're on Twitter: @SCCdemocracy

Cabinet Members: Mr David Hodge CBE, Mr John Furey, Mrs Helyn Clack, Mr Mel Few, Mr Mike Goodman, Mr Colin Kemp, Mrs Mary Lewis, Mr Tim Oliver, Ms Denise Turner-Stewart and Mrs Clare Curran

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or angela.guest@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Angela Guest on 020 8541 9229 or 020 8541 9075.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING:

The minutes will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 PROCEDURAL MATTERS

a Members' Questions

- (i) The deadline for Member's questions is 12pm four working days before the meeting (*22 November 2017*).

b Public Questions

The deadline for public questions is seven days before the meeting (*21 November 2017*).

c Petitions

The deadline for petitions was 14 days before the meeting, and one petition of 2019 signatures has been received. The petition states:

"We the undersigned value the unique service provided by Surrey's Performing Arts Library and call upon Surrey County Council to retain the service, with staff, on one site and in its current format for the benefit of all Surrey residents".

A response will be presented at the meeting.

d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL (Pages 1 - 2)

A report has been received from the Environment and Infrastructure Select Committee regarding Proposals to Change Financial Arrangements for Waste Management in 2018/19.

CORPORATE PRIORITIES: 1. WELLBEING

6 NEW SEND TRAVEL ASSISTANCE POLICY FOR CHILDREN AND YOUNG PEOPLE WITH AN EDUCATION, HEALTH AND CARE PLAN OR STATEMENT OF SPECIAL EDUCATIONAL NEEDS, 0-25 YEARS (Pages 3 - 56)

Following extensive consultation with families, Surrey County Council (SCC) is introducing a new Travel Assistance Policy for children and young people with special educational needs and disabilities (SEND), designed to better support them to get to school, college or placement through a broader, more flexible range of assistance options. The Council's existing policy provides limited flexibility to work with families to explore alternative arrangements that might better meet children and young people's needs, contributing to costs rising to almost £27m in 2016/17.

Building on the Council's decision to commission independent travel training for children and young people with SEND in October 2017, the new Travel Assistance Policy recognises that whilst some children and young people will continue to require door-to-door transport, many others could benefit from other, more sustainable options that enable them to travel successfully with their peers, family members, or independently, where appropriate, increasing their confidence and better preparing them for adulthood and independence.

[The decisions on this item may be called in by the Children & Education Select Committee]

7 FARNHAM HEATH END SECONDARY SCHOOL, FARNHAM (Pages 57 - 62)

There has been a significant increase in the demand for school places in the Farnham area reflecting increases in birth rates in the area and the consequent increase in the Primary age population. The Council has supported increases in primary schools in the area, and this increase is now being experienced in the Secondary Sector.

As a result the Cabinet is asked to approve the business case for the expansion of Farnham Heath End School from 190 places per year / 7 Forms of Entry (950 places) to 220 places per year / 8 Forms of Entry (1,100 places) to help meet the demand for additional secondary places in

Farnham from September 2018.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 14

[The decisions on this item may be called in by the Children & Education Select Committee]

8 CHERTSEY HIGH SCHOOL, RUNNYMEDE

(Pages
63 - 68)

Chertsey High School is a new 4 form of entry (120 places per year 600 places in total) Secondary School opened as part of the Free School Programme. The Council has provided the site of the former Runnymede Centre for the new school, with the Department of Education (DFE) providing the capital build costs. The school has the potential to rise to 900 places over time in line with demographic need. The School opened in September 2017 for 120 year 7 pupils and is supporting the basic need school places programme in Runnymede through the provision of these additional school places.

In order to establish the school the Council has undertaken detailed conversations with the current occupier of the sports ground at the site. To achieve joint use of the area for the new school and the existing community sports club the Council has proposed to joint fund with the DFE the installation of, and maintenance fund for an all-weather sports pitch. This paper provides the Business Case for the relevant contribution towards that facility for Community and School use.

The provision and potential future expansion of the School is enabling Surrey County Council to meet the existing and forecast demand for secondary school places in Runnymede borough.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 15

[The decisions on this item may be called in by the Children & Education Select Committee]

This item has been deferred until 2018

This item has been deferred until the New Year to allow for further investigation.

CORPORATE PRIORITIES: 2. ECONOMIC PROSPERITY

9 FINANCE AND BUDGET MONITORING REPORT TO 31 OCTOBER 2017

(Pages
69 - 72)

Surrey County Council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the Council's financial position as at 31 October 2017 (month seven).

The annexes to this report give details of the council's financial position.

10 SAP ENTERPRISE RESOURCE PLATFORM MAINTENANCE AND SUPPORT 2018-2020 (Pages 73 - 78)

SAP Enterprise Resource Platform (ERP) is a critical software application that enables a number of essential management, payment and resource related tasks for Surrey County Council.

Two years ago, Surrey County Council (SCC) authorised a change to the Support and Maintenance services on its ERP that resulted in Surrey County Council buying from an independent supplier who provided a cost-effective delivery model that did not require access to SAP released product enhancements; this has meant that the software version in use has not been updated since that time.

The consequence of working on older software has resulted in an increasing burden and growing risk on the Service teams who use the system, the Operational teams who manage it and on some other systems with which the ERP interacts.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 16.

[The decisions on this item may be called in by the Corporate Services Select Committee]

11 CHANGES TO PAYMENTS TO DISTRICT AND BOROUGH COUNCILS FOR THE RECYCLED WASTE THEY COLLECT (Pages 79 - 90)

All authorities in Surrey are continuing to explore options for how further improvements can be made through joint working. Part of this is replacing the arrangement whereby each district and borough is individually responsible for procuring the disposal of its kerbside collected recyclable material with a new arrangement that benefits from economies of scale and can deal with market volatility better.

In parallel to this, the current system of financial transfers for recycling from SCC to district and borough councils has become complex and unaffordable and no longer provides the incentive for better performance that it used to. For this reason it is proposed that a new system of financial transfers to district and borough councils for recycled waste is introduced from 2018/19 onwards.

[The decisions on this item may be called in by the Environment & Infrastructure Select Committee]

12 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/ INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING (Pages 91 - 96)

To note any delegated decisions taken by the Leader, Deputy Leader, Cabinet Members and Investment Board since the last meeting of the Cabinet.

13 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of

exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

- 14 FARNHAM HEATH END SECONDARY SCHOOL, FARNHAM** (Pages 97 - 104)
- This is the Part 2 annex relating to item 7.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- [The decisions on this item may be called in by the Children & Education Select Committee]*
- 15 CHERTSEY HIGH SCHOOL, RUNNYMEDE** (Pages 105 - 112)
- This is the Part 2 annex relating to item 8.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- [The decisions on this item may be called in by the Children & Education Select Committee]*
- This item has been deferred to 2018.**
- 16 SAP ENTERPRISE RESOURCE PLATFORM MAINTENANCE AND SUPPORT 2018-2020** (Pages 113 - 118)
- This is the Part 2 annex relating to item 10.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- [The decisions on this item may be called in by the Corporate Services Select Committee]*
- 17 PUBLICITY FOR PART 2 ITEMS**
- To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

Julie Fisher
Acting Chief Executive

Monday, 20 November 2017

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation